



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 December 2011 - 31 March 2012

*Published on 14th November 2011
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by Lara Allman
01827 709264*

Corp. Mgt. Team	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
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	Council 13/12/11	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2011/12</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly.</p> <p>This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Corporate Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	None None	<p>Council for Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2011/12</p>
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	Council 13/12/11	Yes	Tamworth Parliamentary Constituency - Review of Polling Districts and Polling Places To inform Members on the comments received from the recent consultation in respect of the review of polling districts and polling places undertaken in accordance with the Electoral Administration Act 2006	Bernadette Flanagan, Mary Gallagher Elections Officer Bernadette- flanagan@tamworth.gov. uk, Legal and Democratic Services Manager mary- gallagher@tamworth.gov .uk		Council for Tamworth Parliamentary Constituency - Review of Polling Districts and Polling Places
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	Council 13/12/11	Yes	Building Control Partnership Agreement Amendments Council are to consider proposed changes to the existing partnership agreement for the delivery of building control services	Portfolio Holder for Economic Development and Enterprise Matthew Bowers, Robert Mitchell Head of Strategic Planning and Development matthew-bowers@tamworth.gov.uk, Deputy Director (Communities, Planning and Partnerships) robert-mitchell@tamworth.gov.uk		Council for Building Control Partnership Agreement Amendments
	Cabinet 14/12/11	Yes	Pathways Management Arrangements To explore the options for continued delivery of services by Pathways.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Cabinet Report for Pathways Management Arrangements
	Cabinet 14/12/11	Yes	West Midlands Council's Constitution	Anthony E Goodwin Chief Executive tony-goodwin@tamworth.gov.uk		Cabinet Report for West Midlands Council's Constitution

	Cabinet 14/12/11	Yes	Award of Housing Repairs, Investment, Gas and CDM Contracts. Report on the outcome of the Housing Repairs, Investment, Gas & CDM tenders conducted under the OJEU Process. Reports seeks authority to enter into contract with the Contractors submitting the most economically advantageous tender submissions.	Portfolio Holder for the Quality of Life Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Tenders are procured under a formal OJEU process due to value. Approval given by Cabinet to commence tender process Deputy Director, Housing & Health Head of Landlord Services Housing Maintenance Manager Tenants Consultative Group involved in tender scoring	Cabinet Report for Award of Housing Repairs, Investment, Gas and CDM Contracts.
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	Cabinet 14/12/11	Yes	<p>Tamworth Annual Monitoring Report In accordance with the requirements of the Planning and Compulsory Purchase Act 2004, the Council must prepare an Annual Monitoring Report for the period 1 April to 31 March and then submit the report by 31 December of the same year to Department for Communities and Local Government. The Annual Monitoring Report assesses the implementation of the Local Development Scheme and assessment of Local Plan policies for 2010-2011.</p>	<p>Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon- lord@tamworth.gov.uk</p>	<p>Updating the monitoring indicators has involved consulting with internal and external partners. The production of the Annual Monitoring Report has been discussed with the council's LDF Working Group. A wide range of service providers and internal council departments.</p>	<p>Cabinet Report for Tamworth Annual Monitoring Report</p>
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	Cabinet 14/12/11	Yes	Proposal for Introduction of Dog Control Orders To agree the proposals and process for introduction of Dog Control Orders in Tamworth Borough	Portfolio Holder for Community Safety Joanne Sands joanne-sands@tamworth.gov.uk		Cabinet Report for Proposal for Introduction of Dog Control Orders
	Cabinet 14/12/11	Yes	Sale of Land North of the B5000 To consider an approach received to dispose of 0.67 hectares of land for commercial development	Portfolio Holder for Corporate Services & Assets Andrew Barratt Deputy Director (Assets and Environment) andrew-barratt@tamworth.gov.uk		Cabinet Report for Sale of Land North of the B5000
	Cabinet 11/01/12	Yes	Tamworth Place Plan To receive an update on progress made to date and approve the Place Plan Strategy	Portfolio Holder for Economic Development and Enterprise Matthew Bowers Head of Strategic Planning and Development matthew-bowers@tamworth.gov.uk	Place Group	Committee Report for Tamworth Place Plan

	Cabinet 11/01/12	Yes	<p>Draft Budget & Medium Term Financial Strategy 2012/13</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 24th January 2012 and receive their feedback on:</p> <p>General Services Revenue budget and council tax for 2012/13;</p> <p>Housing Revenue Account budget for 2012/13;</p> <p>Capital Programme;</p> <p>Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner Deputy Director (Finance Exchequer and Revenues) stefan-garner@tamworth.gov.uk</p>	<p>Discussions with CMT then BRG following Budget Consultation with local residents, businesses and stakeholders</p> <p>CMT BRG Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Cabinet Report for Draft Budget & Medium Term Financial Strategy 2012/13</p>
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	Cabinet 11/01/12	Yes	Tamworth Core Strategy/Local Plan To seek Cabinet approval to publish the Core Strategy/Local Plan for a 6 week consultation period and, subject to responses received, to then submit the Core Strategy/Local Plan to the Secretary of State for examination.	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	Over the past few years. the Core Strategy/Local Plan has been subject to formal and informal consultation which has informed the version subject to Cabinet approval. The next stage involves subjecting the Core Strategy/Local Plan to a further 6 week period of consultation with all interested parties. Consultees have included members of the public, councillors, businesses, developers & landowners, statutory organisations, amenity organisations and adjoining local authorities.	Cabinet Report for Tamworth Core Strategy/Local Plan
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	Cabinet 11/01/12	Yes	Tamworth Local Development Scheme To seek Cabinet approval to publish the The Tamworth Local Development Scheme. This sets out the council's programme for producing the Local Development Framework including the timetable for all Local Development Documents.	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	The Local Development Scheme has been informed through discussions with internal officers and members of the Local Development Framework Working Group.	Cabinet Report for Tamworth Local Development Scheme
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	Council 25/01/12	Yes	Tamworth Core Strategy/Local Plan To seek Council approval to publish the Core Strategy/Local Plan for a 6 week consultation period and, subject to responses received, to then submit the Core Strategy/Local Plan to the Secretary of State for examination	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	Over the past few years the Core Strategy/Local Plan has been subject to formal and informal consultation which has informed the version subject to Council approval. The next stage involves subjecting the Core Strategy/Local Plan to a further 6 week period of consultation with all interested parties. Consultees have included members of the public, councillors, businesses, developers & landowners, statutory organisations, amenity organisations and adjoining local authorities.	Council for Tamworth Core Strategy/Local Plan
	Cabinet 1/02/12	Yes	WRITE OFFS 01/10/2011 – 31/12/2011 To provide members with details of write offs from 01 October 2011 to 31 December 2011	Portfolio Holder for Corporate Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for WRITE OFFS 01/10/2011 – 31/12/2011

	Cabinet 1/02/12	Yes	Dog Fouling Campaign Branding and Communications To seek approval for the branding and communications for a dog fouling education and enforcement campaign to run in conjunction with Dog Control Orders and beyond	Portfolio Holder for Environment and Waste Management Joanne Sands joanne-sands@tamworth.gov.uk		Cabinet Report for Dog Fouling Campaign Branding and Communications
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	Cabinet 22/02/12	Yes	Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder To seek Cabinet approval for the Think Local 4 Business Project to incorporate into a company limited by shares, for the project assets to transfer from the custody of the Council to the new company, for the Council to become a Founder Shareholder and to take a seat on the Board of the new company.	Portfolio Holder for Economic Development and Enterprise James Roberts Economic Development and Enterprise Manager James- Roberts@tamworth.gov. uk		Cabinet Report for Think Local 4 Business: proposal to incorporate into a company limited by shares and for the Council to become a Founder Shareholder
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	Cabinet 22/02/12	Yes	Development of the Landlord Handy Person Service 2012 To set out the arrangements for the delivery of a handy person service that compliments the wider repairs policy, agreed at Cabinet in December 2011.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Timed to coincide with procurement timetable for R	Cabinet Report for Development of the Landlord Handy Person Service 2012
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	<p>Cabinet 22/02/12</p>	<p>Yes</p>	<p>CORPORATE VISION, PRIORITIES PLAN, BUDGET & MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13 For Members to approve the Single Corporate Vision & Strategic Priorities for 2012/13 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2012/13;</p> <p>Housing Revenue Account (HRA) budget for 2012/13;</p> <p>the Capital Programme;</p>	<p>Leader of the Council Stefan Garner Deputy Director (Finance Exchequer and Revenues) stefan-garner@tamworth.gov.uk</p>	<p>Discussions with CMT then BRG following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) CMT BRG Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Cabinet Report for CORPORATE VISION, PRIORITIES PLAN, BUDGET & MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13</p>
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	Cabinet 22/02/12	Yes	Quarter Three Performance Report 2011/12	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter Three Performance Report 2011/12
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	<p>Council 28/02/12</p>	<p>Yes</p>	<p>CORPORATE VISION, PRIORITIES PLAN, BUDGET & MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13 For Members to approve the Single Corporate Vision & Strategic Priorities for 2012/13 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2012/13;</p> <p>Housing Revenue Account (HRA) budget for 2012/13;</p> <p>the Capital Programme;</p>	<p>Leader of the Council Stefan Garner Deputy Director (Finance Exchequer and Revenues) stefan-garner@tamworth.gov.uk</p>	<p>Discussions with CMT then BRG following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) CMT BRG Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Council for CORPORATE VISION, PRIORITIES PLAN, BUDGET & MEDIUM TERM FINANCIAL STRATEGY INCLUDING TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STATEMENT 2012/13</p>
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